

EEMS PTA Popcorn Committee

Position Description	<ul style="list-style-type: none">• Chairperson will coordinate 3-4 volunteers each Friday morning to pop and distribute popcorn to all EEMS classes and staff per the current class tally• Chairperson will maintain inventory of popcorn supplies and coordinate purchase of additional popcorn supplies as needed
General Dates Needed	Every Friday morning during the school year
Volunteers Hours (estimated)	3 to 5 hours each Friday morning
Budget	
Recommended # of Committee Volunteers	8 to 12 people scheduled on rotation throughout each month
Key Staff Contacts	Principal
Additional Info	The school will not have popcorn on early release days or delayed arrival days e.g. two hours late.